

Speaker Access

Live and Interactive Sessions



WORLD MICROBE FORUM

20-24 JUNE 2021 | ONLINE WORLDWIDE

An ASM & FEMS Collaboration

World Microbe Forum: Helpful Resources

- [Meeting Website](#)
- [Schedule-at-a-Glance](#)
- [Session Formats Definitions](#)
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WMF: Session Formats



Live

- After Chat
- Career Talks
- Meet-the-Expert



Interactive

- Fast Track
- Plenary
- Rapid Fire
- Symposia

Step 1: [Register](#) for the Conference by June 4th

All invited speakers receive complimentary registration

This doesn't apply to any type of oral abstract presentation.

World Microbe Forum Registration

Get matched to the latest science in your field and colleagues you've never met. From new infectious pathogens, like SARS-CoV-2 to the role microbes play in climate change, World Microbe Forum will connect you to cutting-edge science and peers who share your scientific interests. Join us for this vibrant event and take advantage of the low early-bird rates.

Attendee
Registration

Exhibitor
Registration



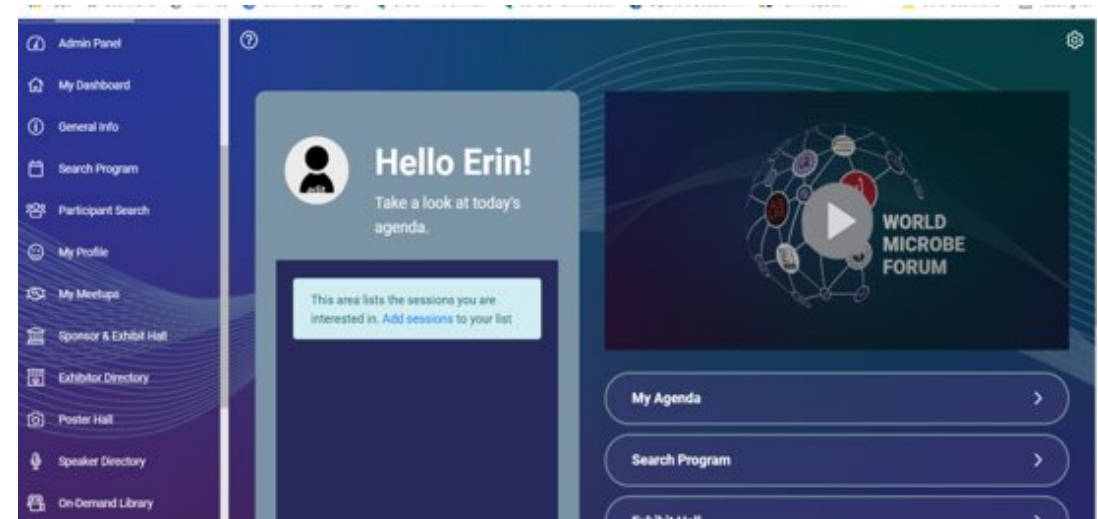
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Step 2: Access the Platform

- You will have access to the platform starting June 14th. Login [HERE](#) and begin to familiarize yourself with the platform features
- **Set up your profile in the platform.** This will allow you to be visible to other participants and will allow them to connect and network with you through the platform's networking features
- Visit the General Information section for resources and tutorial to assist with you in making the most of the World Microbe Forum experience



Step 3: Save your Zoom panelist link

- Zoom panelist link will be emailed to you the week of June 14th. **If you do not receive this email by June 19th, email wmf2021@projection.com** . Note, this email will be from Zoom.
- Once you receive the link, manually add to your personal calendar
- Rapid Fire and Fast Track session speaker will **NOT** receive a Zoom link. You will only need to access the platform to access your session



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Step 4: The day of your session

Arrive 30 minutes before your session!

- Click the Zoom via unique panelist link emailed to you that you saved to your calendar. (not applicable for Fast Track and Rapid Fire sessions). An audio-visual tech will be there to greet you.
- Log into conference platform, <https://event.worldmicrobeforum.org/login>



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Step 5: The day of your session

Locate your Session

- Once in the site, access your session via *Search Program*, located under Navigation

OR

- Search your name under *Speaker Directory*. Once there click your name and click the session you are presenting in

The screenshot displays the user interface of the World Microbe Forum. On the left, a vertical navigation menu lists several options: My Dashboard, General Info, Search Program (circled in red), Participant Search, My Profile, My Meetups, Sponsor & Exhibit Hall, Exhibitor Directory, Poster Hall, Speaker Director (circled in red), and On-Demand Library. The main content area features a user profile for 'Erin' with the greeting 'Hello Erin!' and the text 'Take a look at today's agenda.' Below this, a light blue box contains the text: 'This area lists the sessions you are interested in. Add sessions to your list'. On the right side, there are buttons for 'My Agenda', 'Search Prog', and 'Exhibit Hall'.



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Step 6: Present your Science!

Once at your session, you will have the option to connect with participants via Live Chat and Q&A.

The screenshot shows a session interface for 'st collaborative'. At the top, there is a navigation bar with a back arrow, a 'Tech support' button with a question mark icon, and a 'Follow' button with a heart icon. Below this, the session title 'st collaborative' is displayed. To the right of the title is a 'View Admin Tools' button with a gear icon. Below the title, there is a status indicator 'NOT CHECKED INTO SESSION' with a grey circle icon and the text 'Enables session chat.' To the right of this is a 'Help' button. Below the status indicator, there are three tabs: 'Overview' (selected), 'Speakers', and 'Downloads'. At the bottom right, there is an 'Add to Calendar' button with a calendar icon. On the right side of the interface, there is a 'Live chat' tab selected, with other tabs for 'Q & A', 'Notes', 'Polls', and 'Rat'. A light blue callout box contains the text: 'Check into this session now to unlock the session chat - make comments with other attendees in real time, liking and replying to other attendees comments, as well as options to quickly view their profile and direct message each other!'.



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Step 6: Present your Science!

Live Sessions

- Utilize the Zoom link to show slides, as well as be on camera and use a microphone to address the meeting attendees.
- To review and answer questions/text chat or run polls, use the virtual meeting platform.



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Step 6: Present Your Science!

Interactive Sessions

- Symposia and Plenary will have pre-recorded talks playing before their Live Q&A portion
 - During the pre-recorded presentations, use the virtual platform to answer Q&A and text chat
 - Once the pre-recorded portion is complete, you will use your Zoom link to be on camera and talk to attendees, while also using the virtual platform to obtain and answer questions
- Fast Track and Rapid Fires sessions will **ONLY** use the virtual platform to answer Q&A to text chat with attendees while the presentation is playing. **NO** Zoom access is needed



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Questions? Contact ASM and FEMS

Via Virtual Meeting Platform
@ the Information Booth or
Technical Assistance



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